



Request for Family Travel Approval

Student Name: _____ Grade: _____

Date(s) of Requested Absence: _____

Destination/Reason: _____

Explain how this trip will be educational for your child. This is required for the absence to be excused:

***This form must be submitted to the Principal at least **one week** prior to the date of absence. ***

Parent Signature _____

Date _____

Teacher Signature _____

Approved____ Discouraged_____

Date _____

If discouraged, please give reason(s):

Principal Signature _____

Approved____ Denied_____

Date _____